



LOUISIANA REAL ESTATE COMMISSION
 9071 Interline Avenue
 Post Office Box 14785
 Baton Rouge, LA 70898-4785
 (225) 925-1923 or (800) 821-4529 (LA only)

COURSE APPROVAL APPLICATION
 for Post-license and Continuing Education

Each course submitted for approval shall be accompanied by a separate course approval application and the prescribed fees. The course and all accompanying student material must be developed in accordance with Part 2, Step 1 of the LREC Continuing Education Course Approval Guidelines and attached hereto. Please read the application and guidelines carefully, as your submission cannot be processed without all required fees and attachments.

Course Registration Fee \$15.00
 Processing Fee \$25.00
TOTAL FEE \$40.00

Company, personal, and cashier's checks and money orders made payable to the LREC are accepted.

APPLICANT INFORMATION

Name of course provider: _____
 Address: _____
 City, state, zip: _____
 Telephone: () _____

Select one: State Certified Real Estate Vendor Vendor Number: _____
 Non-Vendor seeking one-time individual course approval

COURSE INFORMATION

Course title: _____
 Total clock hours: _____ Total education hours requested: _____
 Select one: Live presentation
 Distance learning Type: _____
 Prerequisites for admission: _____
 Location of attendance records: _____
 Responsible party for maintaining attendance records: _____
 Method used to verify attendance: _____
 Refund policy: _____

INSTRUCTORS

Name the persons who will be authorized to instruct this course for the applicant. Attach a resume for any instructor that is not state certified.

Instructor: _____ State certification number: _____
 Instructor: _____ State certification number: _____
 Instructor: _____ State certification number: _____

CERTIFICATION

I certify that the information contained in this application and any supplementary information submitted for the purpose of obtaining course approval is true and correct to the best of my knowledge.

Submitted by: _____ Date: _____
 On behalf of: _____