

Initial Instructor Fee..... \$35.00
(Personal, Company Checks Accepted.)



LOUISIANA REAL ESTATE COMMISSION
P. O. Box 14785, Baton Rouge, LA 70898-4785
1-800-821-4529 (in state only) or (225) 925-1923

**CERTIFIED REAL ESTATE INSTRUCTOR APPLICATION
(EDUCATION AND EXPERIENCE)**

NAME: _____ Birth Date: _____

Mailing Address: _____
Street or P. O. Box City State Zip Code

Business Phone: _____ **Please indicate the type of certification for which you are applying:**

Prelicensing Education

Post Licensing Education

Continuing Education

Notice: Applicants must qualify for instructor certification based on education and experience in real estate and related subjects, prior to taking the instructor assessment examination. Prelicensing instructor applicants must take and pass both the National and State portions of the examination. Continuing education and post licensing instructor applicants may take only the National portion of the examination if they do not wish to obtain certification to teach the Louisiana Real Estate License Law, the Law of Agency, and Commission Rules/Regulations. Applicants must qualify in at least one of the following categories . Please indicate below your educational and experience qualification(s).

A bachelor’s degree with a major in real estate from an accredited college or university;

A bachelor’s degree from an accredited college or university and at least two years experience in real estate business;

A real estate broker’s license and a minimum of five years experience in the area of proposed study;

A Juris Doctorate degree or the equivalent from an accredited law school and a minimum of three years experience in the area of proposed study;

Two years experience as a qualified instructor or professor in the business, finance or economics department of an accredited college or university; or

Any qualifications, which in the opinion of the Commission, constitutes the equivalent of one or any combination of the above mentioned qualifications.

ACADEMIC TRAINING - Please list below and attach evidence of college/university degrees claimed.

Name & Location of College/University	Major/Minor	Degree/Diploma	Dates Attended

CERTIFIED REAL ESTATE INSTRUCTOR APPLICATION - Continued...

Teaching Credentials - Please list below and attach copy of license.

Name of State Where License is Held	Type/Class of License	Credential Number
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List other official credentials, designations or comparable information and attach verification.

Teaching Experience - List previous or current teaching experience, beginning with most recent teaching experience.

Name and Location of Institution	Subject(s) Taught	Number of Hours Per Week	Dates (From-To)
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Other Occupational Experience: List employers for the last five years, beginning with the most recent employer.

Name and Address of Employer	Telephone Number	Position Held	Dates Employed
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If licensed as a real estate salesperson or broker, please indicate:

SALESPERSON: License Number: _____ Number of Years Licensed: _____ State: _____

BROKER: License Number: _____ Number of Years Licensed: _____ State: _____

Professional Conduct: Have you ever had a diploma, certificate, teaching credential or license denied, revoked or suspended?

YES NO If yes, please attach a detailed letter of explanation.

Have you ever been convicted, pled guilty or nolo contendere to the crimes of forgery, embezzlement, obtaining money under false pretenses, larceny, extortion, conspiracy to defraud, theft, or any crime of moral turpitude?

YES NO If yes, please attach a detailed letter of explanation.

References: Attach two letters attesting to your qualifications and experience in teaching/lecturing.

STATE OF: _____ PARISH/COUNTY OF: _____

SWORN TO AND SUBSCRIBED BEFORE ME, THIS _____ DAY OF _____

WITNESS

SIGNATURE OF APPLICANT

WITNESS

NOTARY PUBLIC